



**CITI Training Requirements for Human Subjects Research at
Baylor College of Medicine (BCM)
Baylor St. Luke’s Medical Center (BSLMC)
Texas Heart Institute (THI)**



[Collaborative Institutional Training Initiative \(CITI\) Program](#) training is required of all key personnel conducting human subjects research at BCM, BSLMC and THI. Documentation of current course credit is required prior to institutional approval of research.

Baylor College of Medicine personnel should complete courses under a Baylor College of Medicine CITI institutional profile. Other personnel may complete courses under the Catholic Health Initiatives (CHI), Texas Heart Institute or other institutional profile. Training completed under the CHI or other institutional profile will require emailing completion certificates to the institution at which you are conducting research.

A minimum 80% score is required for each course. Courses must be retaken at frequency indicated below. CITI will send a reminder email when courses are approaching expiration; expiration dates are also available by clicking on “My Reports” in CITI. For questions, please contact BSLMC Research Office at 832-355-3710 or email SLEHadminreview@stlukeshealth.org.

CITI COURSE NAME	FREQUENCY
Good Clinical Practice (GCP)* * Required for individuals conducting FDA-regulated clinical trials.	Every 3 years
Researcher Conflict of Interest (COI)	Every 4 years
Responsible Conduct of Research (RCR)* * Required by BCM; not required by BSLMC	Every 4 years
Health Information Privacy and Security (HIPS, IPS)	Every 3 years
Human Subjects Research (HSR) – Biomedical Research Basic & Refresher^ ^Refresher module required every three years	Every 3 years
Shipping Biological Specimens* * Required for individuals who handle or ship biological specimens including human blood and tissue. BCM OES IATA training certificates acceptable for BCM personnel.	Every 2 years* * THI requires every year